

Head Housekeeper

Dates: May 28 – August 9

Pay: \$250 per week?

Profile:

Job Description

May/ early June:

- assist with cleanup following Marriage Retreat
- organize cleaning projects for Volunteer Day
- cleaning and reorganizing of staff living quarters before staff arrives

Weekly:

- preparation of guest speaker housing & gift baskets
- inventory and ordering of cleaning supplies
- cleaning of retreat lodge and staff housing once weekly and as needed (floors, dusting, bathrooms, windows)
- organization of weekly lost & found items.

Daily:

- cleaning bathhouses with other Housekeeping staff (twice daily)
- cleaning Lodge bathrooms
- laundering and sorting cleaning and kitchen towels
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